

ParaFed Otago Annual Report 2020



Entity Information – Who are we? Why do we exist?



Legal Name: ParaFed Otago Incorporated

Entity Type: Registered Charity



Purpose: Creating sporting opportunities that foster enjoyment and participation while empowering success.



Objectives:

To deliver pathways for participation, opportunity and success for people with a physical disability.

To recover para-sport in the wake of Covid-19.

To deliver the best service possible.

To have quality governance and fiscal responsibility.

To remain a relevant and growing organisation.



Contact Details:

Office - 40 Logan Park Drive, Dunedin.

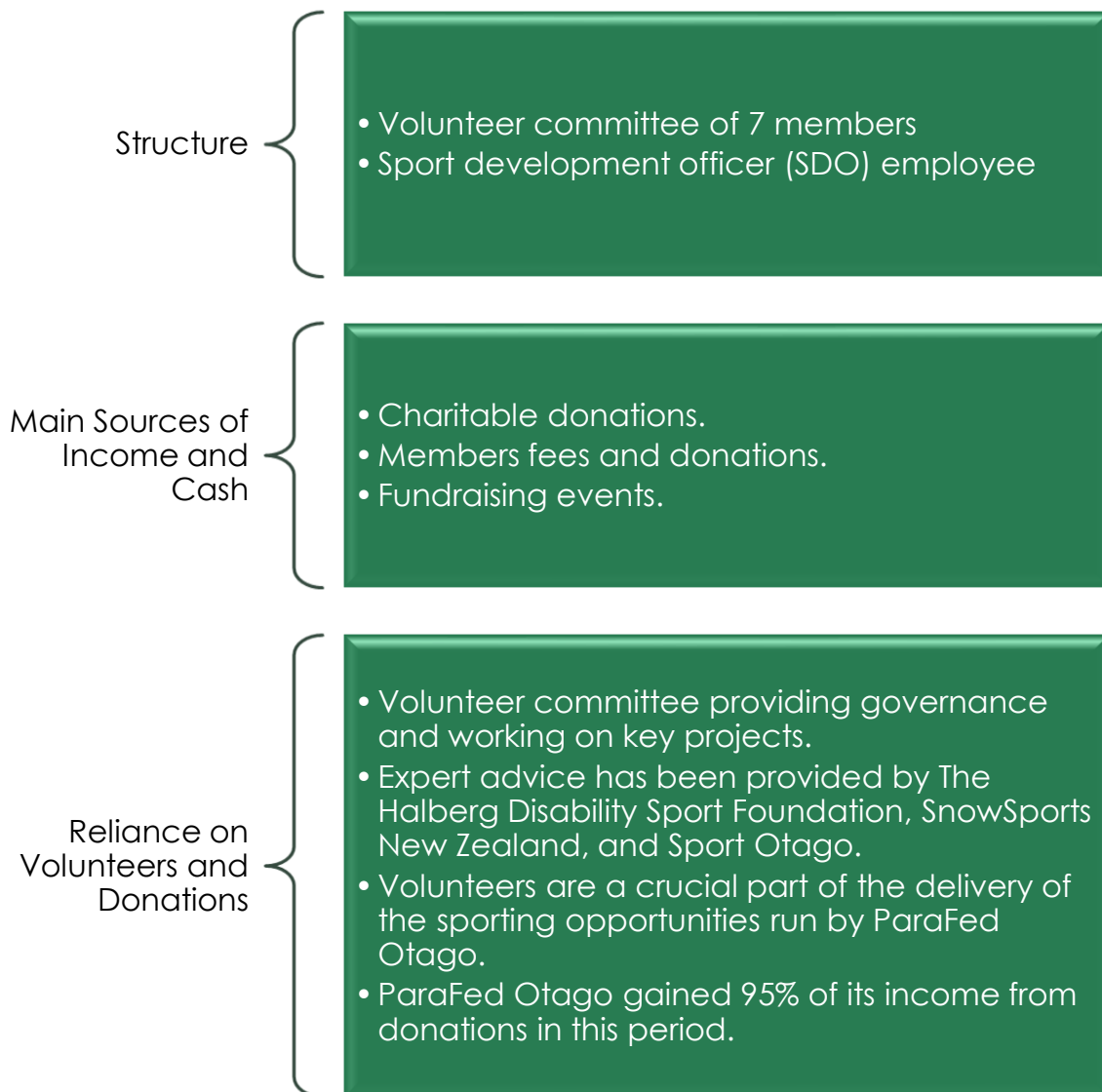
Phone - 022 043 3768.

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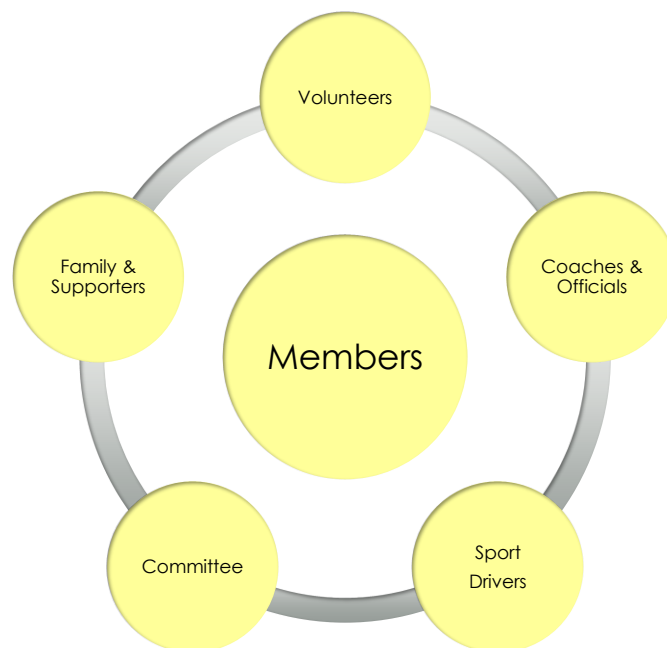
Web - www.parafedotago.com

Facebook - www.facebook.com/parafed-otago

Entity Information – How do we operate?



Our Structure



Our Supporters

The Otago
Community Trust
Halberg Foundation

NZCT, COGS,
The Lion
Foundation
The Lottery
Grants Board,
The Southern
Trust,
Bendigo Valley
Sports and
Charity
Foundation

Members
Private
Donations
Fundraising

Report from The Chair

To say 2020 has been challenging for everyone involved with ParaFed Otago would be a massive understatement. Covid-19 presented many problems for our members, their families, our volunteers, and especially to our Sport Development Officer, Kelly Nooy. That we can look back on the year with a sense of achievement is a great credit to everyone in the ParaFed community.

For a small ParaFed the purchase of three brand new rugby wheelchairs this year was a key achievement. It was only made possible by a lot of hard work by our volunteer Treasurer Campbell Wilson, the generosity of The Otago Community Trust and The Southern Trust and the persistence of our 'Wheellanders' rugby team.

The Adam Hall Adaptive Snow Sports Programme was at risk of not going ahead this year due to Covid restrictions, but Kelly delivered another series of well organised and highly valued trips to the mountains.

Behind the scenes the Committee had two major achievements. Two new members were welcomed with Kelsey Evans and Kirsty Gemmell being co-opted on to fill two vacancies. The Committee also designed a three-year plan to manage recovery from Covid, and moving us on to a bigger and better future. We are extremely fortunate that Kelsey Evans has chosen to stand as Chair of the Committee, continuing her valuable contribution to ParaFed Otago.

Special credit must be given to Kelly Nooy for her extremely good work under trying circumstances. Being hit with a Covid pandemic when you are fairly new to a job, having to work from home with minimal support, finding ways to bring back para-sport, and growing the Sport Development Officer role have all been major successes for Kelly. The Committee and community extend our thanks to her.

On behalf of the Committee I want to extend our thanks to all the members, families, volunteers, and funders who have helped us get through 2020 in one piece. The Otago Community Trust and The Halberg Foundation are our cornerstone partners and we couldn't have done it without them.

We look forward to bouncing back and having a bigger and better year of (Covid free) para-sport in 2021. Thank you for being part of our community.



Duane Donovan

Parafed Otago Executive Committee President

ParaFed Otago Inc.
Statement of Service Performance

"What did we do?"

For the year ended
30 June 2020

Guidance
Section 4
SSP1

Description of the Entity's Outcomes:

Provide opportunities for people with disabilities to participate in sport.

SSP2

Description and Quantification (to the extent practicable) of the Entity's

Actual*
This Year

Budget
This Year

Actual*
Last Year

The Adam Hall Snow Sports Program- Three weekends planned and two delivered at Remarkables and Cardrona throughout winter. Two members went and did the Rocky mountain Adaptive Professional Training Programme in Banff, Canada and are a now a part of the Adaptive Development Programme at Cardrona

Junior Boccea- Planned 33 sessions and delivered 10 due to illness, absences and lockdown/Covid-19. During lockdown, members received at home training programmes. Delivered the South Island Boccea Tournament where one of our Junior members won bronze for his classification

Wheelchair Basketball- Planned 33 and delivered 15 training sessions due to absences and lockdown/Covid-19. Ran a have a go session with some younger players to gauge their future interest in the sport

Wheelchair Rugby- Planned 33 and delivered 17 trainings due to lockdown and Covid-19. During lockdown, members replaced physical trainings with strategic play zoom analysis. Plans in place to send away first Otago representative team to tournaments, which were cancelled due to lockdown/Covid-19. 2 of our volunteers awarded with C grade referee qualifications

South Island Junior Games - took away 8 athletes to the first South Island Junior Games held in Christchurch

Swimming- Planned 10 and delivered 7 monthly swim sessions due to lockdown/Covid-19. Masters games had para-option

Four competed internationally, two competed at the secondary school level. One did the Challenge Wanaka Adaptive Event. One member received his official 'numbered' Paralympic pin

SSP3

Additional Output Measures:

Visited/delivered to 5 schools, 5 community/ special groups and 6 sporting and health organizations around the Otago region. Trained 14 volunteers, who assisted in the delivery of our programs. Assisted in running 3 PAL's (Physical Activity Leaders) sessions for Dunedin schools alongside the Halberg Foundation

SSP4

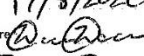
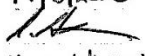
Additional Information:

ParaFed Otago Inc.
Statement of Receipts and Payments
 "How was it funded?" and "What did it cost?"
 For the year ended:
 30 June 2020

Guidance	Notes	Actual* This Year \$	Budget This Year \$	Actual* Last Year \$
Section 5				
	Operating Receipts			
R&P1	Donations, fundraising and other similar receipts*	123,421		105,804
R&P2	Fees, subscriptions and other receipts from members*	980		1,765
R&P3	Receipts from providing goods or services*	4,655		16,342
R&P4	Interest, dividends and other investment income receipts*	256		261
R&P5	Other operating receipts			
R&P6	Total Operating Receipts	129,312		124,172
	Operating Payments			
R&P7	Payments related to public fundraising*			660
R&P8	Volunteer and employee related payments*	46,870		39,961
R&P9	Payments related to providing goods or services*	14,595		54,125
R&P10	Grants and donations paid*	3,620		
R&P11	Other operating payments	9,492		
R&P12	Total Operating Payments	74,577		94,746
R&P13	Operating Surplus or (Deficit)	54,735		29,426
R&P14	Capital Receipts			
	Receipts from the sale of resources*			
	Receipts from borrowings*			
R&P15	Capital Payments			
	Purchase of resources*	29,315		6,000
	Repayments of borrowings*			
R&P16	Increase/(Decrease) in Bank Accounts and Cash*	25,420		23,426
R&P17	Bank accounts and cash at the beginning of the financial year*	42,310		18,884
R&P18	Bank Accounts and Cash at the End of the Financial Year*	67,730		42,310
R&P19	Represented by:*			
	Cheque account(s)	67,286		41,509
	Savings account(s)			
	Term Deposit account(s)			
	Cash Floats	100		100
	Petty Cash			
	Debit Card	349		701
R&P20	Total Bank Accounts and Cash at the End of the Financial Year*	67,735		42,310
	FALSE			

Required sections are marked with an asterisk **

This performance report has been approved by the
 [Trustees/Committee/Officers/Board], for and on behalf of [Entity name]:

Date	17/8/2020	Date	17/8/2020
Signature		Signature	
Name	Diane Donnan	Name	K. C. Wilson
Position	Chairman	Position	Treasurer

As at
30 June 2020

[illegible]

ParaFed Otago Inc.
Notes to the Performance Report

For the year ended
30 June 2020

Required sections are marked with an asteris

Guidance
Section 7

Note 1: Accounting Policies "How did we do our accounting?"

AP1

Basis of Preparation*

ParaFed Otago Inc. is permitted by law to apply PBE SFR-C (NFP) Public Benefit Entity Simple Format Reporting - Cash (Not-For-Profit) and has elected to do so. All transactions are reported in the Statement of Receipts and Payments and related Notes to the Performance Report on a cash basis.

AP2

Goods and Services Tax (GST)*

ParaFed Otago Inc. is not registered for GST. Therefore amounts recorded in the Performance Report are inclusive of GST (if any).

ParaFed Otago Inc.
Notes to the Performance Report
For the year ended
30 June 2020

Guidance
Section 7

Note 2 : Analysis of Receipts "How was it funded?"

			This Year	Last Year
R&P1	Receipt Item	Analysis	\$	\$
	Fundraising receipts	Fundraising	2,085	4,822
	Total		2,085	4,822
R&P1	Receipt Item	Analysis	This Year	Last Year
	Grants and donations	Halberg Disability Sports Foundation	20,000	30,000
		Otago Community Trust	54,000	20,000
		Lion Foundation	8,000	7,500
		NZCT	7,500	-
		NZ Racing Board	-	-
		The Southern Trust	10,000	-
		The Southern Victorian Charitable Trust	-	8,532
		Lotteries	15,000	15,000
		COGS	5,000	2,500
		Bendigo Valley Sports and Charity Foundation	-	1,800
		Air Rescue	-	5,000
		CERT	-	5,000
		DCC	-	3,000
		Other	1,837	2,650
	Total		121,337	100,982
R&P2	Receipt Item	Analysis	This Year	Last Year
	Fees, subscriptions and other receipts from members	Subscriptions	680	880
		Donations	300	885
	Total		980	1,765
R&P3	Receipt Item	Analysis	This Year	Last Year
	Receipts from providing goods or services	Sports Program Contributions	4,655	16,342
	Total		4,655	16,342
R&P4	Receipt Item	Analysis	This Year	Last Year
	Interest, dividends and other investment income receipts	Interest	34	42
		Dividends	222	219
	Total		256	261
R&P5	Receipt Item	Analysis	This Year	Last Year
	Other receipts			
	Total			
R&P14	Receipt Item	Analysis	This Year	Last Year
	Capital receipts			
	Total			

These are optional notes to allow the entity to provide a breakdown of the receipt and payment categories. Please ensure breakdowns provided agree to the amounts reported in the financial statements.

ParaFed Otago Inc.
Notes to the Performance Report
For the year ended
30 June 2020

These are optional notes to allow the entity to provide a breakdown of the receipt and payment categories. Please ensure breakdowns provide:

Guidance
Section 7

Note 3 : Analysis of Payments "What did it cost?"

		This Year	Last Year
	Payment Item	Analysis	\$
R&P7	Payments related to public fundraising	Fundraising	660
	Total	-	660
	Payment Item	This Year	Last Year
	Analysis	\$	\$
R&P8	Volunteer and employee related payments	Salaries and Wages	39,961
	Total	46,870	39,961
	Payment Item	This Year	Last Year
	Analysis	\$	\$
R&P9	Payments related to providing goods or services	Rent	3,811
		Phone	588
		Travel	2,930
		Repairs and Maintenance	-
		Sports programs	41,786
		General expenses	5,009
	Total	24,087	54,124
	Payment Item	This Year	Last Year
	Analysis	\$	\$
R&P10	Grants and donations paid	Grant Refund/s	-
	Total	3,620	-
	Payment Item	This Year	Last Year
	Analysis	\$	\$
R&P11	Other operating payments		
	Total	-	-
	Payment Item	This Year	Last Year
	Analysis	\$	\$
R&P15	Capital payments	Sports Chairs	6,000
	Total	29,315	6,000

ParaFed Otago Inc.
Notes to the Performance Report
For the year ended
30 June 2020

Guidance
Section 7

Notes 4-7

01

Note 4: Correction of Errors*

02-04

Note 5: Related Party Transactions*

Note 5: Related Party Transactions*		This Year	Last Year	This Year	Last Year
		\$	\$	\$	\$
Description of Related Party Relationship*	Description of the Transaction (whether in cash or amount in kind)*	Value of Transactions*	Value of Transactions*	Amount Outstanding*	Amount Outstanding*
Member and son of treasurer	Sponsorship of a community radio show	40	520	0	0

Note 6: Events After the Balance Date

There were no events that have occurred after the balance date that would have a significant impact on the Performance Report. (Last Year - Nil)

07

Note 7: Additional Notes

1,346 ordinary Vector shares, valued at \$3.60 as at balance date. As the imputation credits are unable to be used, these have been written off.

Fixed Interest Investments are recorded at Net Realisable Value at balance date. We held 9985 NZ Mortgage Income Trust units at balance date. Those units were valued at \$0.945 per unit, up from \$0.916 per unit at opening date. The interest earned from this investment was reinvested into the fund without going through the Westpac bank account.

Required sections are marked with an asterisk

FINANCIAL REVIEW

I have completed a financial review for **Parafed Otago Incorporated** including all bank statements, receipts, income and expenditure for the year ending 30th June 2020.

I am satisfied that all the documentation supplied to me represents an accurate account of the society's financial affairs.

Therefore, I am happy to certify that the information provided to me constitutes a financial review.

Alan Shanks
Grad Dip of NFP Management.



Date 7.9.2020